



SKEENA DIVERSITY SOCIETY

4621 Lazelle Ave., Terrace, BC V8G 1S3
(250) 635-6530 | www.skeenadiversity.com

registered charitable organization

1 February 2024

JOB POSTING

Job Title: Language Instructor and Settlement Worker

Organization: Skeena Diversity Society

Location: Terrace, BC

Position Type: Part-time (minimum of 20 hrs/week)

About Us:

Skeena Diversity Society is a community-driven non-profit organization dedicated to providing comprehensive settlement services to newcomers. Committed to fostering inclusivity, Skeena Diversity is seeking a Language Instructor and Settlement Worker to join our dynamic team. Our organization values diversity, equity, and collaboration to build a welcoming community.

Position Overview:

As a Language Instructor and Settlement Worker, you will play a pivotal role in facilitating language learning and supporting newcomers in their settlement journey. This position offers a unique opportunity to contribute to the social integration of newcomers through language learning and practice while fostering a sense of belonging.

Key Responsibilities:

- **Language Instruction:**
 - Plan and deliver language classes tailored to the needs of diverse newcomer groups.
 - Implement effective teaching methods to enhance language acquisition skills.
- **Settlement Support:**
 - Conduct needs assessments to identify settlement needs of newcomers.
 - Provide individual and group support to facilitate successful settlement.
- **Cultural Exchange Programs:**
 - Organize cultural exchange programs to promote understanding among diverse communities.
 - Facilitate workshops and activities that encourage social integration.
- **Collaboration:**
 - Collaborate with other Skeena Diversity staff, community organizations, schools, and local stakeholders to enhance settlement services.
 - Liaise with employers to support newcomers in gaining employment opportunities.
- **Resource Guidance:**
 - Offer information and guidance on available community resources, including educational and employment services.

- Record Keeping:
 - Maintain accurate and confidential records of language instruction and settlement support activities.
- Team Participation:
 - Actively participate in team meetings, contributing to a collaborative and supportive work environment.

Qualifications:

- Bachelor's degree in Education, Linguistics, Social Work, or a related field, or relevant teaching experience.
- TESOL or equivalent certification for language instruction is an asset.
- Previous experience in settlement services or language instruction.
- Cultural sensitivity and the ability to work with individuals from diverse backgrounds.
- Strong communication and organizational skills.

How to Apply:

- Interested candidates are invited to submit their resume and cover letter to admin@skeenadiversity.com.
- Please include "English Instructor/Settlement Worker Application" in the subject line.
- Include your resume and cover letter.

Skeena Diversity Society is an equal opportunity employer. We encourage applications from individuals of all backgrounds and experiences.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.